

# michelle hennings

## SCOPIST / OWNER

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### OBJECTIVE:

- ◆ Mutually beneficial though not necessarily mutually exclusive relationship with a court reporter to produce quality legal transcripts quickly.

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### EDUCATION:

- ◆ B.A. History, B.A. Communication
- ◆ Certification Legal Transcription, U.S. Career Institute, 2015

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### SKILLS:

- ◆ Notereading, research techniques, medical and legal terminology, formatting and punctuation

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### STENOTYPE THEORIES:

- ◆ Herman Miller, Stenograph Computer, Berry Horne, Merit and Philadelphia Clinic

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### EXPERIENCE:

- ◆ Law Clerk, Law Office of Scott Know, Cincinnati, OH 2006-2009

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### CAT SOFTWARE:

- ◆ Eclipse

